



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

January 30, 2003

To: Supervisor Yvonne Brathwaite Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**CONSOLIDATED RISK MANAGEMENT PROGRAM:
JANUARY 2003 STATUS REPORT**

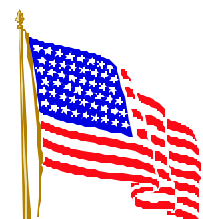
On April 30, 2002, your Board instructed this office to implement the recommended County Consolidated Risk Management Program (Program) and to report back every thirty days on the status of the Program. The following describes developments in the Program since our previous December 2002 status report:

- Modifications to the space at 3333 Wilshire Boulevard are being completed. Staff will be moved into the new space on February 6 and 7, 2003.
- Position descriptions are being developed for the loss control staff.
- The County Risk Manager is holding risk management strategic meetings with assigned staff and numerous district and department directors and managers, especially, Fire, Sheriff, County Counsel, Human Resources and Public Works.
- The County Risk Manager is now a member of the County Claims Board.

In response to your Board's direction, a following report in thirty days will be prepared. If you have any questions, please call me or have your staff call Mr. Rocky Armfield at (213) 974-4530.

DEJ:SRH
RA:DU:lis

c: Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Department of Human Resources



United We Stand